

## Georgia TSA Constitution and Bylaws

### PREAMBLE

We, a group of students in local chapters of the Georgia Technology Student Association affiliated with TSA, recognize the need for and benefits to be derived from the promotion and improvements of industrial arts/technology education in our schools and state and hereby resolve to organize a state association.

### ARTICLE I: NAME

The name of this association shall be the Georgia Technology Student Association, referred to hereinafter as the association, or Georgia Technology Student Association (Georgia TSA).

### ARTICLE II: PURPOSES

This association is an organization of students enrolled or previously enrolled in technology education classes in the middle/junior or senior high schools in the state of Georgia, functioning through comparable local chapters, and has as its purposes:

1. to provide opportunities for development of leadership through active participation in chapter activities;
2. to foster high standards of craftsmanship, scholarship, fellowship and ethics;
3. to encourage broader educational experiences through industrial arts/technology education activities;
4. to increase the knowledge and understanding of our industrial technological society;
5. to instill desirable habits and attitudes toward the American way of life in students and foster a deep respect for the dignity of work.
6. to assist chapter members in making informed and meaningful occupational choices;
7. to provide good leisure time and recreational activities and hobbies;
8. to promote a better understanding and greater appreciation of

industrial arts/technology education in the school and community;

9. to develop intelligent buying and selling through consumer education;

10. to aid students in the intelligent choice of an occupation; and

11. to stimulate and develop a spirit of fair competition.

### ARTICLE III: DESCRIPTION

The association is a statewide organization of affiliated local chapters in middle/junior and senior high schools. Any local chapter having a teacher-advisor, hereinafter described, and consisting of membership coming from a state accredited middle/junior or senior high school in the state of Georgia, may upon application to the executive committee, hereinafter described, be admitted to the association as a chapter upon a majority affirmative vote of the executive committee.

### ARTICLE IV: MEMBERSHIP

#### *Section 1*

Membership in this association shall be classified as active and honorary.

#### *Section 2*

Active membership shall be open to middle/junior and senior high school students enrolled or previously enrolled in industrial arts/technology education who are members in good standing in the local (state and national affiliated) chapter of the school in which they are enrolled.

#### *Section 3*

Honorary membership in the state association may be bestowed upon school administrators, teachers, business or professional men and women and others who have made outstanding contributions to the advancement of industrial arts/technology education as set forth in the purposes of this association upon the recommendation of the state advisor, hereinafter described, and a majority affirmative vote of the executive committee.

#### *Section 4*

Honorary membership in local chapters may be bestowed upon individuals upon the recommendation of the local teacher-advisor,

hereinafter described, and the affirmative vote of a majority of the membership of the local chapter.

#### *Section 5*

The fiscal and membership year shall be from September 1 to August 31 of the following year.

#### *Section 6*

Alumni members shall consists of those individuals who have completed a technology education program (have been former active associate TSA members) and who have graduated from high school. Alumni members shall pay dues as established by the Alumni Association. Alumni members shall not have the right to vote.

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ARTICLE V: VOTING

*Section 1*

Local chapters shall exercise their voting privileges through voting delegates at the annual business meeting (annual conference).

*Section 2*

Apportionment of the number of voting delegates shall be determined annually as described in the bylaws.

ARTICLE VI: MEETINGS

*Section 1*

There shall be one annual business meeting (State Conference) and one annual planning meeting of the association (Fall Leadership Conference).

*Section 2*

Special Meetings shall be determined by the executive committee based on the recommendation of the Board of Directors.

*Section 3*

The executive committee shall meet at such time and place as the president may direct.

*Section 4*

The Board of Directors shall meet at such time and place as the chairperson of the Board of Directors may direct.

*Section 5*

The time and place of meetings of local chapters shall be determined by each local chapter. There shall be a minimum of one meeting a month of local chapters.

ARTICLE VII: STATE OFFICERS AND EXECUTIVE COMMITTEE

*Section 1*

Officers of the association shall consist of a president, 1st vice president (elected from the senior high division), 2nd vice president (elected from the junior/middle school division), secretary, treasurer, reporter and sergeant-at-arms.

*Section 2*

The executive committee of the association shall consist of the officers of the association. The state advisor, state director, and alumni representative are ex-officio members of this committee.

*Section 3*

In the event of a vacancy in the office of president, the 1st vice president shall automatically succeed to this office. The office of 1st vice president would then be declared vacant and all affiliated chapters would be notified of said vacancy and be eligible to submit a candidate for consideration by the executive committee for the unexpired term. Local chapters will also be notified in the event of a vacancy in other elected offices (sergeant-at-arms is appointed) so they can submit a candidate for consideration. The executive committee would review those candidates submitted and select a person to fill the vacancy.

*Section 4*

The term of office for all officers shall be one year. Section 5. No officer of the association may serve for more than two consecutive terms on the executive committee.

## ARTICLE VIII: ELECTION OF OFFICERS

### *Section 1*

All officers shall be elected at the annual conference by a simple majority of all voting delegates.

## ARTICLE IX: STATE ADVISOR

### *Section 1*

The State Coordinator/Director of Technology Education or his designee shall be the state advisor of the association.

### *Section 2*

The State Coordinator/Director of Technology Education or his designee shall serve as Executive Director of the association.

## ARTICLE X: STATE BOARD OF DIRECTORS

### *Section 1*

The state Board of Directors provides advice to the executive committee at their request.

### *Section 2*

The state Board of Directors shall consist of fourteen to twenty members composed of the state advisor, the executive director, the teacher-advisor of the state president, one alumni member and nine other members consisting of teachers-advisors, business partners, or administrators. Fifty percent of the Board of Directors members constitute a quorum.

### *Section 3*

The local teacher-advisors, administrators, and business partners serving on the council shall submit an application and be selected by the state director and state advisor with the exception of the teacher-advisor of the state president.

### *Section 4*

The term of office of the Board of Directors members will be as follows: (a). All Board of Directors terms shall be for a duration of three years except for that of the teacher-advisor of the state president and the alumni representative. (b). The members of the Board of Directors will serve a three-year term of office. (c). The

alumni member and the teacher-advisor to the president will serve a one-year term of office. (d). No more than half of the Board of Directors will be new at any one time, with the exception of the teacher-advisor of the president and the alumni representative.

*Section 5*

The chairperson of the Board of Directors shall be elected by the members of the Board of Directors for a term of one year.

ARTICLE XI: TEACHER-ADVISORS

The local teacher-advisor(s) shall be certified in the field of industrial arts/technology education and teach industrial arts/technology education subjects for the major portion of the school day.

ARTICLE XII: DUES

*Section 1*

Dues for the state and national association shall be determined by the executive committee subject to the approval of the association. Said dues shall be paid by each active member of a local chapter to become affiliated with the association.

*Section 2*

There shall be no dues for honorary members.

ARTICLE XIII: QUORUM

Two thirds of all the delegates (as described in the bylaws) registered at the annual conference shall constitute a quorum for the transaction of any business.

ARTICLE XIV: EMBLEM AND COLORS

*Section 1*

The TSA Emblem is a rectangular shape with three parts. The middle section and largest part of the emblem contains the letters TSA in very large, bold print. The letters are white on a blue background. Below these letters and about 1/3 the size, is the name of the association - Technology Student Association - in white letters on a red background. The top portion of the emblem is a blank red rectangular shape, the same size as the bottom area. This portion is intentionally left blank so that each state can put their own name on the emblem if desired. The

logo is a modern, futuristic symbol that represents the association's commitment to technology and its impact on the future.

### *Section 2*

The colors of TSA shall be scarlet (red), white and blue.

(a.) *Scarlet (red)* - represents the strength and determination of the technology education students and teachers to obtain their goal.

(b.) *White* - represents the high standards, morals, and religious beliefs we hold.

(c.) *Blue (navy)* - represent the sincerity of the technology education students and teachers in obtaining a greater knowledge of our technical world.

## ARTICLE XV: CREED AND MOTTO

### *Section 1*

The motto of the association will be: "Learning to Live in a Technical World"

### *Section 2*

The creed of the Technology Student Association will be:

"I believe that Technology Education holds an important place in my life in the technical world. I believe there is a need for the development of good attitudes concerning work, tools, materials, experimentation, and processes of industry."

"Guided by my teachers, artisans from industry, and my own initiative, I will strive to do my best in making my school, community, state, and nation better places in which to live."

"I will accept the responsibilities that are mine. I will accept the theories that are supported by proper evidence. I will explore on my own for safer, more effective methods of working and living."

"I will strive to develop a cooperative attitude and will exercise tact and respect for other individuals."

"Through the work of my hands and mind I will express my ideas to the best of my ability."

"I will make it my goal to do better each day the task before me, and to be steadfast in my belief in my God, and my fellow Americans."

## ARTICLE XVI: AMENDMENTS

### *Section 1*

The constitution may be amended as follows: all proposed amendments to the constitution shall be submitted in writing to the constitution and bylaws committee chairperson and in turn to the executive committee in advance of the executive meeting at which these are to be acted upon.

### *Section 2*

If passed by a majority of the executive committee, the proposed amendments shall be submitted in writing to each local chapter at least 30 days prior to the annual conference. Upon receiving a two-thirds majority vote of the delegates present at the annual conference, the amendment shall become effective at the beginning of the next membership year.

## Bylaws

### ARTICLE I: DUTIES OF STATE OFFICERS AND STATE ADVISORS

#### *Section 1*

**President** - It shall be the duty of the president to preside at all meetings. In his/her absence, or with his/her consent, the 1st vice president shall preside at all meetings of the state association. The president shall appoint all committees except those provided for in the constitution and bylaws. The president shall be an ex-officio member of all committees except the nominating committee.

#### *Section 2*

**1st Vice President** - It shall be the duty of the 1st vice president, in the absence of the president, to assume the duties of the president. The 1st vice president shall work and assist in securing new chapters for the association. He/she shall serve as chairperson of the nominating committee. The 1st vice president shall serve in any other capacity as directed by the president.

#### *Section 3*

**2nd Vice President** - The 2nd vice president shall work and assist in securing new chapters for the association. He/she shall serve as co-chairperson of the nominating committee. The 2nd vice president shall serve in any capacity as directed by the president.

#### *Section 4*

**Secretary** - The secretary shall keep accurate records of each meeting of the association and the executive committee meetings. He/she shall prepare copies of all procedures and reports for the president and state advisor. It is the secretary's duty to notify members of the executive and Board of Directors about meetings. The secretary is the chairperson of the resolutions committee. It shall be the duty of the secretary to serve in any other capacity as directed by the president.

#### *Section 5*

**Treasurer** - The treasurer shall keep accurate records of membership and membership dues as reported by the Executive Director and make treasurer's reports to the membership at business meetings. The treasurer shall serve as chairperson of the auditing committee and shall present an auditor's statement to the membership. It shall be the duty of the treasurer to serve in any other capacity as directed by the president.

*Section 6*

**Reporter** - The reporter shall be responsible for keeping records, pictures, and other materials of historic importance to the association. He/she shall compile a occasions. He/she shall serve as chairperson of the publicity, public relations and public display committee. It shall be the duty of the reporter to serve in any other capacity as directed by the president.

*Section 7*

**Sergeant-at-Arms** - It shall be the duty of the sergeant-at-arms to serve in any capacity as directed by the president. The sergeant-at-arms shall assist the president in conducting meetings in accordance with the constitution and bylaws. He/she shall check credentials of the delegates and seat same, and maintain order. He/she is responsible for interpreting the same constitution and bylaws. He/she shall serve as chairperson of the constitution and bylaws committee.

*Section 8*

**(a.) The State Advisor** - It is the duty of the state advisor to advise the executive committee, members and delegates, and committees on all matters of policy, and to assist the state officers in conducting the business of the association. He shall act as an agent of the executive committee and shall inform them of any proceedings which appear to be in conflict with the provisions of the state constitution.

**(b.) The Executive Director** - The Executive Director shall receive all state dues from the local chapters of the association, and keep the financial records and pay all bills. He shall submit a financial report on the condition of the association's treasury to the delegate body at the annual business meeting. He shall keep records of membership and issue certificates of affiliation to local chapters. He shall be in charge of the arrangements for the all conference events including CORE, Technology Day at the Georgia National Fair, Fall Leadership, and State Conference and may perform such other duties as are requested by the association.

## ARTICLE II: DUTIES OF THE EXECUTIVE COMMITTEE

*Section 1*

The executive committee shall be the governing body of the association except as provided in the constitution and bylaws.

*Section 2*

The executive committee may, at its discretion, delegate authority to the state advisor to act in its behalf.

*Section 3*

The executive committee, assisted by the Board of Directors, may establish rules and procedures as may be necessary to conduct the business of the association.

ARTICLE III: DUTIES OF THE BOARD OF DIRECTORS

*Section 1*

The Board of Directors shall provide advice to the executive committee when requested and in addition may elect to assemble for the purpose of making specific unsolicited recommendation to provide the executive committee for consideration in regard to the function of the organization.

*Section 2*

The Board of Directors members shall also serve as coordinators for the various competitive events thereby insuring that each event is carried out properly. No Board of Directors member shall have the responsibility of more than six competitive events except in the case of emergency. The two competitive events assigned to each Board of Directors member shall not be held on the same day. In addition to serving as coordinator for his or her assigned competitive events, Board of Directors members are also expected to serve as consultants for various other committees concerning the association. The competitive events assignments will be consistent from year to year, though other committee assignments may change from year to year, depending upon the desires of individual committee people.

*Section 3*

To advise teacher-advisors at the planning conference and annual conference on rules, conduct and procedures.

*Section 4*

The Board of Directors serves at the pleasure of the executive committee.

*Section 5*

The chairperson shall call meetings for the purpose of electing replacement council members.

*Section 6*

To be eligible for chairperson the individual must have served on the Board of Directors for a period of one year. This person is elected by the council members.

*Section 8*

The alumni representative shall not be assigned any specific competitive event activities to coordinate. It shall be his/her duty to assist the state officer team in maintaining their schedule and completing their assigned tasks.

ARTICLE IV: DUTIES OF STANDING COMMITTEE

The members of the Board of Directors shall conduct all business required for auditing, bylaw and constitution changes, and resolutions. A financial summary will be presented at the business meeting during the state conference. All resolutions will be presented to the delegate body for its consideration during the business meeting at the state conference.

ARTICLE V: ELECTION OF OFFICERS

*Section 1*

Each person who is a candidate for office shall be a member of the association.

*Section 2*

All officers of the state association shall be selected from those students whose school records are satisfactory.

*Section 3*

Any person who has met the qualifications of the constitutions and

bylaws, regardless of the number from that school serving as officers, may be nominated.

*Section 4*

Nominations are certified by the nominating committee. All nominations must be posted the day before the election.

*Section 5*

All officers shall be elected from the active membership at the annual conference by the voting delegates.

*Section 6*

Voting for state officers shall be secret ballot. To be duly elected all candidates must receive a simple majority of all votes cast by the voting delegates.

*Section 7*

All elected officers shall assume their duties at the end of the annual conference which they are elected, and continue until the next annual conference.

ARTICLE VI: DELEGATES AND VOTING

*Section 1*

Each local chapter is entitled to one delegate for up to twenty-four state and nationally affiliated members, two delegate for twenty-five members up to thirty-four, and three delegates for chapters which have thirty-five or more not to exceed three delegates for any one chapter.

*Section 2*

Each delegate is entitled to one vote after his/her credentials have been presented and approved by the sergeant-at-arms. All delegates shall be active members in good standing.

*Section 3*

Procedure by which the delegate body votes on all matters shall be at the discretion of the president, except the election of officers.

*Section 4*

In case of a tie, the president shall cast the final and deciding vote.

ARTICLE VII: FINANCES

*Section 1*

All funds of the association shall be entrusted to the care and safekeeping of the executive director.

*Section 2*

All funds of the association shall be deposited in a bank domiciled in a bank in Georgia.

*Section 3*

All debts incurred by or on behalf of the association shall be paid by check except those in the amount of less than \$1.00 may be paid in cash. Receipts shall be kept for at least one year.

*Section 4*

No debts shall be incurred, nor shall any member of the association enter into any financial agreement on behalf of the association, without the written approval of the executive and/or executive director.

*Section 5*

The executive director shall post a suitable bond to protect the funds of the association.

ARTICLE VIII: ORDER OF BUSINESS

*Section 1*

The last general session of the annual conference shall be a business meeting.

*Section 2*

The order of business for all state meetings shall be established by the executive committee.

ARTICLE IX: PARLIAMENTARY AUTHORITY

*Section 1*

Robert's Rules of Order Newly Revised shall be the parliamentary authority of the association, subject to special rules which have been or may be adopted. It will govern in any case that might arise which is not herein included.

*Section 2*

Final interpretations of any parliamentary authority questions shall be made by the sergeant-at-arms.

ARTICLE X: IMPEACHMENT OF OFFICERS

*Section 1*

Any officer failing to perform his/her duties may be impeached and removed from office by two thirds vote of the executive committee other than the officer involved.

*Section 2*

Any officer refusing to resign because of failure to carry out the duties of his/her office will be impeached.

ARTICLE XI: AMENDMENTS

*Section 1*

The bylaws may be amended as follows: All proposed amendments to the bylaws shall be submitted in writing to the chairperson of the Constitution and Bylaws committee and in turn to the executive committee in advance of the executive meeting at which these are to be acted upon.

*Section 2*

If passed by a majority of the executive committee, the proposed amendments shall be submitted in writing to each local chapter at least 30 days prior to the annual conference. Upon receiving a two thirds majority vote of the delegates present at the annual conference, the amendments shall become effective at the beginning of the next membership year.